

## **HARRY S. TRUMAN NATIONAL HISTORIC SITE**

### **PUBLIC USE REPORTING AND COUNTING INSTRUCTIONS**

Following are detailed instructions for collecting and reporting data to be entered on Form 10-157, Revised, Monthly Public Use Report by Harry S. Truman National Historic Site. These instructions are effective the date of issuance and will continue in effect unless changed by amendment or by memorandum from the Socio-Economic Studies Division to the superintendent approving a requested change.

Each item below describes the procedures to be followed in collecting public use data and summarizing the various elements of those data for entry on the corresponding line on the 10-157, Monthly Public Use Report.

#### **Recreation Visits**

1. The number of visitors taking a guided tour.
2. The number of visitors to the gate without a tour is multiplied by 1.65 to estimate visitors entering the park that do not take a tour.
3. The number of special group visits.
4. An inductive loop traffic counter is located at the entrance to the farm area. The traffic count is reduced for non-reportable vehicles (30 per month). The reduced traffic count is multiplied by the person-per-vehicle multiplier of 2.7.

#### **Recreation Visitor Hours**

Recreation visitor hours are the sum of the subtotals of each of the categories listed in Table 1. Each subtotal is the result of multiplying the number of visitors associated with that category by its length-of-stay multiplier.

Table 1

Average Length-of-Stay Multipliers by Category

CATEGORY	AVERAGE LENGTH-OF-STAY
Guided Tours	0.5 hour
Audio/visual Program Visitors	0.5 hour
Visits without a Tour	0.5 hour
Farm house visitors	0.5 hour
Special Group Visitors	0.5 hour

## Special Use Data

- Line a. Guided tour visits
- Line b. Audio/Visual Program visits
- Line c. Visits without tour
- Line d. Special group visit
- Line e. Visitors to the farm house